

Transferable Skills

Our transferable skills grow throughout our lives like a tree. Think about all of your transferable skills and use the examples below to help list your 'hard skills' on the trunk, and your 'soft' skills as the leaves of the tree.



Below are examples of 'hard' and 'soft' skills. Use the skills below that apply to you, and don't forget to add your own unique skills too. Remember that we're all different, so your transferable skills won't be exactly the same as anyone else's.

HARD SKILLS

(Things you are taught and have to practice)

Trunk & Branches

Writing

Reading

Taking photos

Typing

Excel
Spreadsheets

Multiplication
Tables

Computer
gaming

Chess

iMovie Editing

Addition

PowerPoint

Piano

Sport

Drawing

SOFT SKILLS

(Things that help make you who you are)

Leaves

Creative

Resilient

Self-Motivated

Attention to
Detail

Making Friends

Problem
Solving

Communication

Teamwork

Responsible

Teamwork

Leadership

Listening